

Job Description – Weekend, Evenings and School Holidays Support and Enablement workers

We are seeking support and enablement workers for our expanding service. We are looking for individuals with great social skills, some experience in supporting individuals with learning disabilities or autism, who are reliable and able to use their initiative.

Job Title: Support and Enablement workers

Contract Type: Zero Hours – weekends, afternoons, evenings, and school holidays

Reporting to job title: Activities Coordinator

Department: Short Breaks / Support and Enablement Service

Location: Harpenden House (Clarence Street April 2024) M8's and Gener8 Youth Clubs, family home, other chosen environments and events.

Hours of work: Flexible working during weekends, afternoons, evenings and school holidays, working in the community or at our weekend clubs

09.00 am – 5.30 pm Saturday M8's Youth Club (split into 2 sessions)

10.30 am- 4.30 pm Sunday Gener8 Youth Club

Overall purpose of the job and its primary objectives: To provide support to children, young people and adults with Learning Disabilities and autism in a variety of settings to promote independence, skill building, inclusion, positive behaviour and develop positive relationships.

Key Relationships:

- Children, young people and adults with disabilities.
- Parents/carers of the service user.
- Professionals who work with the family, children, young people and adults.
- Short Breaks Officer and Groups Manager.

Key Responsibilities and Duties:

- To support designated children / young people or adults ensuring their safety and wellbeing in group and individual pursuits.
- To recognise and provide for individual developmental needs, intellectually, emotionally, and socially; through activities within a variety of settings which are sensitive to the individuals' background and needs.
- To provide practical and emotional support to supported individuals empowering them to develop skills and appropriate independence.
- To demonstrate effective communication skills including report/observation writing, verbal, non-verbal and advocacy awareness.
- To consult and involve the individual in all decisions affecting him/her in whatever ways that are possible or appropriate.



nottingham mencap

- To empower the individual to access play, leisure and learning opportunities in a variety of settings.
- To develop a positive relationship with the supported individual and their parent's/carers/significant others.
- To attend (paid) Supervision meetings with the Short Breaks Manager.
- To undertake external and internal additional training as and when required.
- To be familiar with Nottingham Mencap's policies, procedures and guidelines including child protection, adult Safeguarding, equal opportunities, health and safety, and to work to the standards required by the relevant regulatory bodies such as the CQC.
- To undertake other duties at the request of the Short Breaks Manager so far as they are compatible with the aims and level of responsibility to the post.

Working context:

- Must be able to travel in local areas.
- Must be able to meet the support requirements of the individual you are supporting in a variety of settings.

Job Type: Part-time £12 per hour